

SOCIAL SERVICES APPEALS PANEL**14 NOVEMBER 2005**

Chair: * D Cooper (Independent Person)

Councillors: * Blann * Mrs R Shah

* Denotes Member present

PART I - RECOMMENDATIONS - NIL**PART II - MINUTES**21. **Appointment of Chair:****RESOLVED:** That Ms Dawne Cooper be appointed as Chair of the Panel for the purposes of this meeting.22. **Arrangement of Agenda:****RESOLVED:** That the item listed in Part II of the agenda be considered with the press and public excluded for the reason set out below:

<u>Item</u>	<u>Reason</u>
5. Formal Complaint about the Provision of Social Services	This item was considered to contain exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1985 in that it contained information relating to a particular applicant for, or recipient of, a Service provided by the Authority.

23. **Terms of Reference:****RESOLVED:** That the terms of reference of the Panel be noted.24. **Guidance Notes:****RESOLVED:** That the guidance notes setting out the nature of the Panel be noted.25. **Formal Complaint about the Provision of Social Services:**

The Panel received the documentation relevant to this matter (as listed on the agenda), including a report of the Independent Investigator, which set out the background to the complaint, and the management response to the complaint.

As the Complainants did not attend the meeting, the Panel

RESOLVED: that the meeting should not proceed.

(Note: The meeting having commenced at 11.15 am, closed at 11.30 am)

(Signed) MS DAWNE COOPER
Chair

(Note: Minutes of Social Services Appeals Panels:

The minutes of each Appeals Panel are signed by the relevant Chair, to confirm their accuracy, shortly after the meeting has taken place. Minutes of such previous meetings appropriately are not submitted to subsequent Appeals Panels which will be considering relevant cases under different Chairmanships.)